



**Authorization for Administration of Medication**  
**By Elk Grove Community Services District Personnel**

(Please note: this form must be completed each school year, or more frequently as necessary)

**Participant's Name** \_\_\_\_\_ **Age** \_\_\_\_\_ **D.O.B** \_\_\_\_\_  
**Tiny Tot Preschool/Toddler Time Site** \_\_\_\_\_

**PHYSICIAN INSTRUCTIONS** – Please Note: medical personnel are not available during the Preschool program. Whenever possible, please prescribe medication that can be given outside of the normal preschool day. If medication must be administered during Tiny Tot Preschool program hours, please complete the information below.

Medication	Dosage	Route of Administration	Time of Day

Diagnosis or indication for medication \_\_\_\_\_

Length of time to be taken \_\_\_\_\_

Precautions, if any \_\_\_\_\_

- a. For emergency medication, is the child capable of self-administering the necessary treatment/medications?  
Yes \_\_\_\_ No \_\_\_\_
- b. Will the child need to carry this medication on his/her person? Yes \_\_\_\_ No \_\_\_\_
- c. Will the child need to self-administer this medication? Yes \_\_\_\_ No \_\_\_\_

Please note the obvious side effects of this particular medication \_\_\_\_\_  
\_\_\_\_\_

**PHYSICIAN'S CONTACT INFORMATION**

Physician's Name	
Physician's Address	
Physician's Phone Number	

**Physician's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**PARENT'S REQUEST**

I/We the undersigned, who is/are the parent/guardian of \_\_\_\_\_ request that medicine be administered to the said child by a designated member of the EGCSD Staff, in accordance with the instructions outlined above and signed by our physician. It is to be given at \_\_\_\_\_ (time) with the following special instructions \_\_\_\_\_. In agreeing to have the Tiny Tot/Toddler Time Staff administer our son/daughter's medication, I voluntarily agree to release, discharge, and hold harmless Elk Grove Community Services District and its officers, agents, and employees for any and all claims of liability arising out of their negligence, recklessness or any other act or omission which causes our child's illness, injury, death, and damages of any nature in any way connected with the administration of our child's medication.

As indicated in the physician's statement above, our child \_\_\_\_\_ will self administer his/her own emergency medication when required, and we are not requesting Elk Grove Community Services District personnel to assist in the administration of our child's medication. Our child will need to self-administer his/her emergency medication during program hours because he/she suffers from the following life threatening condition \_\_\_\_\_ (state nature of illness). Our child will need to take his/her medication \_\_\_\_\_ (# of times/day) with the following special instructions: \_\_\_\_\_.

**I understand the major responsibility for a child taking medication rests with the child and his/her parents/guardian, and we are required to personally bring the medication to the Tiny Tot Preschool/Toddler Time program.**

\_\_\_\_\_  
Parent/Guardian Signature Date Day Time Phone

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_